

VILLAGE OF WOODBURY PLANNING BOARD

SITE PLAN REVIEW AND APPROVAL
APPLICATION FOR PUBLIC HEARING

APPLICANT _____

APPLICANT ADDRESS _____

PHONE: _____ FAX _____ EMAIL _____

PROPERTY OWNER: _____

ADDRESS: _____

ENGINEER OR SURVEYOR _____

ADDRESS: _____

LOCATION OF PROPERTY _____

TAX MAP: Section _____ Block _____ Lot _____ ZONING DISTRICT _____

PROPOSED PROJECT: _____

Number of Acres in Parcel _____ No. of lots in proposed subdivision: _____

If Major Subdivision, name of subdivision: _____

If other than residential, proposed construction: _____

1. Fifteen (15) sets of collated plans must be submitted as well as a digital copy/PDF via Email/CD
2. Public Hearings will not be scheduled until such time as the Planning Board deems appropriate.
3. PRIOR TO AN APPEARANCE BEFORE THE PLANNING BOARD YOU WILL BE REQUIRED TO POST ESCROW IN THE AMOUNT DETERMINED BY THE PLANNING BOARD FOR CONSULTING FEES. IF ESCROW AMOUNT AT ANY TIME REDUCES TO LOWER THAN 20%, ADDITIONAL FEES MUST BE POSTED TO CONTINUE BOARD APPEARANCES.
4. A public hearing is required on five (5) days published notice.
5. The meetings are the 1st & 3rd Wednesdays of every month. Please call this office to confirm your appearance on the agenda the Friday-Monday prior to these meeting days (845)928-6911 Ext 5

PRINT APPLICANT NAME _____

APPLICANT SIGNATURE _____ Date: _____

PRINT PROPERTY OWNER NAME _____

PROPERTY OWNER SIGNATURE _____ Date: _____

AMOUNT OF ESCROWS

VILLAGE OF WOODBURY PLANNING BOARD

SUBDIVISIONS

RESIDENTIAL	\$3,000.00 per lot
COMMERCIAL	\$5,000.00 per lot

LOT LINE CHANGE

RESIDENTIAL	\$2,500.00
COMMERCIAL	\$5,000.00

SITE PLAN APPROVAL

New Structure or Use

\$5,000.00 per structure/use and .50 per acre

Existing Structure or Use

\$3,500.00 per structure/use and .25 per square feet of structure

INFORMAL WORK SESSION Fee of \$500.00

ARCHITECTURAL REVIEW BOARD

Residential	\$1,500.00 per lot
Commercial	\$3,500.00

VILLAGE OF WOODBURY PLANNING BOARD

143-3 Schedule of fees.

The schedule of fees of the Town of Woodbury shall be as follows:

- A (2) Planning Board fees.
 - (a) Special permit, new and renewal: \$75.
 - (b) Site plan: \$75.
 - (c) Subdivision: \$75.
- (3) Subdivisions, minor and major, excluding planned unit development.
 - (a) Minor: \$100.
 - (b) Major.
 - [1] Sketch plan approval: \$25 per lot.
 - [2] Preliminary approval: \$50 per lot.
 - [3] Final approval: \$25 per lot. This sum shall be refunded by the Town if the Planning Board determines that such amount is not required.
 - [4] Parkland fee: \$3,500 per lot.
- (4) Site plan approval.
 - (a) Existing structures or additions to existing structures: \$100.
 - (b) New development, business or industrial structures: \$500.
 - (c) Mobile home court (per mobile home, per application and/or renewal of special permit): \$75.
- (5) Site plan and subdivision inspection escrow fee not less than 4% nor greater than 6% of the amount of the value of construction, which amount is to be estimated by the Town Engineer, to help defray costs of observing the work to provide better assurance to the Town that it is in accordance with the approved plans for the construction of roads, water systems, sewer systems and other utilities in the development.

Please complete the following portions of form below

Client Name, Address

Backup Withholding Certification Section to include the TIN and Signature

VILLAGE OF WOODBURY PLANNING BOARD



Client Account Signature Card

Type of Account: Client Escrow Account

NON-INTEREST BEARING []

INTEREST BEARING [X] (The interest posted is subject to change at any time in the Bank's sole discretion.)

Account Number: _____

Account Title (Client Name): _____

Client Address: _____

City: _____ State: _____ Zip: _____

Initial Deposit: \$ _____ Cash _____ Check _____, Other FREE

BACKUP WITHHOLDING CERTIFICATION

TIN: _____

Under penalties of perjury, I certify that

- 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding,
3. I am a U.S. person (including a U.S. resident alien).

You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the Certification, but you must provide your correct TIN.

Signature: _____

Facsimile Signature(s) Allowed: [X] Yes _____ No

I certify that I am an authorized officer/partner/member of the Escrow Agent Company referenced below and agree to and acknowledge receipt of the Escrow Account Agreement Terms and Conditions, Statement Savings Account Disclosure and the Funds Availability Disclosure of Provident Bank.

Escrow Agent Signature: _____

Master Escrow Account #: _____

Master Escrow Account Title: _____

Escrow Agent Phone #: 845 928 7558

Corporate Services Use Only:

Date Opened: _____ Opened by: _____ Verified Date: _____ Verified by: _____

Return to: Provident Municipal Bank, Corporate Services, Montebello, NY 10901

ALL MAPS SUBMITTED FOR SIGNATURE MUST HAVE IMPRINTED SIGNATURE BOX FOR THE PLANNING BOARD CHAIR

ANY MAPS SUBMITTED WITHOUT REQUIRED SIGNATURE BOX WILL BE RETURNED

VILLAGE OF WOODBURY PLANNING BOARD

STAMP WORDING SHALL BE IN ACCORDANCE WITH THE FOLLOWING APPROVED STAMPS AND APPLICATBLE APPROVAL RECEIVED

**PRELIMINARY
SUBDIVISION
APPROVAL**

VILLAGE OF WOODBURY PLANNING BOARD
PRELIMINARY APPROVAL GRANTED
SUBJECT TO CONDITIONS AND RESOLUTION
OF PLANNING BOARD

Date _____ Chair _____

**FINAL
SUBDIVISION
APPROVAL**

VILLAGE OF WOODBURY
FINAL SUBDIVISION APPROVAL GRANTED
SUBJECT TO ALL CONSITIONS SET FORTH
IN FINAL RESOLUTION AND COMPLIANCE
WITH CHAPER 272 OF VILLAGE CODE

Date _____ Chair _____

**FINAL
SITE PLAN
APPROVAL**

VILLAGE OF WOODBURY PLANNING BOARD
SITE PLAN APPROVAL GRANTED
SUBJECT TO ALL CONDITIONS SET FORTH
IN FINAL RESOLUTION

Date _____ Chair _____